

**Job Title: Citation Aircraft Mechanic (A&P)****Department:** Maintenance**Reports To:** Director of Maintenance**FLSA Status:** Non-Exempt**Employment Type:** Full-Time**Position Summary**

The Citation Aircraft Mechanic is responsible for performing scheduled and unscheduled maintenance, inspections, troubleshooting, repairs, and modifications on Cessna Citation series aircraft. This position ensures all maintenance work is performed in accordance with FAA regulations, manufacturer maintenance manuals, and company policies while maintaining the highest standards of safety, quality, and efficiency.

**Essential Duties & Responsibilities****Aircraft Maintenance & Inspections**

- Perform maintenance and inspections on Cessna Citation aircraft (e.g., 500/550/560/525 series as applicable).
- Conduct Phase inspections, progressive inspections, AAIP inspections, and other scheduled maintenance events.
- Perform troubleshooting and corrective maintenance on airframe, engines, avionics, electrical, hydraulic, and environmental systems.
- Remove, repair, replace, and reinstall aircraft components.
- Perform operational and engine run checks as authorized.
- Assist with major inspections and heavy maintenance events.

**Troubleshooting & Repairs**

- Diagnose mechanical and electrical discrepancies using technical manuals and wiring diagrams.
- Troubleshoot turbine engines and aircraft systems.

- Support AOG (Aircraft on Ground) situations as needed.
- Coordinate with maintenance control and DOM regarding repair strategies and parts requirements.

### **Documentation & Regulatory Compliance**

- Complete work orders, discrepancy reports, and logbook entries accurately and in compliance with 14 CFR Part 43.
- Ensure compliance with 14 CFR Parts 135, 91, and company maintenance programs (as applicable).
- Verify parts traceability and proper tagging procedures.
- Maintain accurate documentation of completed tasks and inspections.

### **Safety & Quality Assurance**

- Follow company safety policies and OSHA regulations.
- Maintain proper tool control and calibration awareness.
- Keep work areas clean and organized.
- Report safety concerns, hazards, or compliance issues immediately.

### **Team Collaboration**

- Work closely with inspectors, supervisors, and flight operations personnel.
- Assist in planning upcoming maintenance events.
- Participate in on-call rotation if required.
- Support training and mentoring of junior technicians as needed.

### **Qualifications**

#### **Required:**

- FAA Airframe & Powerplant (A&P) Certificate

- 3+ years of turbine aircraft maintenance experience
- Experience on Cessna Citation aircraft required
- Ability to read and interpret aircraft maintenance manuals and wiring diagrams
- Strong troubleshooting skills
- Valid driver's license

**Preferred:**

- Corporate or Part 135 experience
- Engine run qualified
- Avionics troubleshooting experience

**Physical Requirements**

- Ability to lift up to 50 lbs (100 lbs with assistance)
- Ability to work in confined spaces and at heights
- Ability to work in hangar and ramp environments
- Flexibility to work nights, weekends, or overtime as required

**Performance Expectations**

- High-quality workmanship
- Accurate documentation
- On-time task completion
- Strong safety compliance
- Support of aircraft dispatch reliability